

MSAD #68
Staff Development Committee

Minutes of the Meeting of May 11, 2009

Members present: Wilma Lombardi, Mary Downs, Deb Catell, Diane Robinson,
Dyan McCarthy-Clark, Rheba Michaud

Guest present: Cathy Cody

Members absent: Alex Boyer

- 1) By unanimous consent of those members present, the minutes of the Meeting of January 28, 2009 were approved.
- 2) It was explained that all of the professional development items listed in Agenda Item #2 were proposed by staff members. Committee members and others present added the additional items of middle school interdisciplinary units, and the school nurse described the various staff development needs with regard to the health and safety of staff and students. After the rationale for all the items was explained, the committee members examined the proposed school calendar for 2009-2010.
- 3) After discussion, it was unanimously agreed that a proposal be made to adjust the 2009-2010 school calendar in order to address the staff development needs of the district. The proposal in total is as follows:

*Because the Staff Development Committee is requesting that the professional development needs of the staff be addressed earlier in the year rather than later, this Committee is proposing that the workshop day presently scheduled for March 19, 2010 be moved to August 26, 2009.

New Staff Orientation would take place on August 24, 2009.

The Agenda for the Workshop day of August 25, 2009:

8:00 – 8:30 AM District wide staff meeting facilitated by superintendent.

8:30 – 10:30 AM School based staff meetings facilitated by each principal. During these meetings, staff would discuss the other staff development needs, and a faculty meeting schedule by which these needs would be addresses.

10:30 – 11:30 AM Staff to work in grade level teams. RN to

	circulate among elementary teams to provide mandated trainings to staff members relative to individual student needs.
11:30 – 12:00	Lunch
12:00 – 3:00	Science Training at SES Interdisciplinary Unit Curriculum work at SMS RN to circulate among middle school teams to provide mandated trainings to staff members relative to individual student needs.

The Agenda for the Workshop day of August 26, 2009:

All day technology training for the new Student Information System

The Agenda for the Workshop day of October 9, 2009:

All day follow up training for the new Student Information System

- 4) The Committee agreed that no CEU's or other credit would be awarded for any of the above activities except in the case of any CPR/medications training that the school nurse would conduct. It was agreed that the standard for awarding CEU's would be that the activity would have to encompass something that went above and beyond that required by the nature of an individual's job description.
- 5) Meeting adjourned at 4:30 PM.